



## *Weber Mosquito Abatement District*

Keith Hill, Director  
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**The Board of Trustees of the Weber Mosquito Abatement District, Utah, met in public session November 8, 2021, at 6:00 pm., at the District office located at 505 West 12<sup>th</sup> Street, Ogden, UT 84404. The meeting was called to order by Board Vice Chair Gordon Cutler. On roll call the following members were found to be present:**

**Director Keith Hill**  
**Assistant Director Taylor Anderson**  
**District Clerk Becky Bowcutt**  
**Vice Chair Gordon Cutler**  
**Buddy Sadler**  
**Ryan Barker**  
**Bryon Saxton**  
**Grover Wilhelmsen**  
**David Smith**  
**Brent Ellis**  
**Joshua Blazzard**  
**Cindy Cox**  
**Sallee Orr**  
**Max Ferre**  
**Jim Harvey**

Trustees Blair Brown, Dee Christoffersen, Doug Stephens, and Board Chair Steve Gibson were excused.

Bryan Baron, the District's Contract Attorney, was present.

**Welcome and Public Comment.** Vice Chair Gordon Cutler welcomed the Board of Trustees of the Weber Mosquito Abatement District to the November 8, 2021, Board Meeting. Trustee Brent Ellis led the Pledge of Allegiance.

**Approval of the October 11, 2021, Board Meeting Minutes.** A motion to approve the board meeting minutes of October 11, 2021, was made by Trustee Brent Ellis, seconded by Trustee Grover Wilhelmsen. Motion passed unanimously.

**October Budget Report.** Director Keith Hill reviewed the Monthly Budget Report. General Fund Expenditures in October totaled \$83,509.37 with no additional expenses from Capital Expenditures. YTD expenses total 74.61%. The Public Treasurer's Investment Fund balance is \$902,449.59. The Bank of Utah checking account balance as of October 29, 2021, totaled \$254,718.83. The America First has earned \$381.04 YTD bringing the total to \$163,737.99.

**Approval of the Monthly Bills for October.** The Board proceeded to discuss the monthly bills. Keith explained check # 18657 totaling \$204.18 to Becky Bowcutt for per diem and mileage to attend the Utah

Association of Special Districts meeting in Provo, UT., check # 18667 to Bank of Utah amounting to \$7,920.05 for the District VISA and check #18669 totaling \$163.00 to Lyn Distributing for cleaning supplies. A motion to approve the monthly bills for October was made by Trustee Jim Harvey, seconded by Trustee David Smith. Motion passed unanimously.

**Approve/Disapprove: 2022 Tentative Budget.** Director Keith Hill presented the 2022 Tentative Budget. The mill levy set by the Weber County Treasurer is .000084, bringing a total anticipated revenue from property taxes to \$1,895,307. With motor vehicle taxes, redemptions, interest income, redevelopment agency, sale of equipment and revenue received from VDCI for the hangar lease total revenue for 2022 is estimated at \$2,249,460. An additional \$300,000 is expected from the 2021 budget surplus which will be transferred to Capital Improvement under Buildings & Infrastructures. A total expense of \$675,000 has been budgeted for Employee Wages which includes a 6% COLA. Employer Contributions total \$413,000. A total of \$47,710 has been budgeted for General Supplies. A total of \$35,100 has been budgeted for Repair & Maintenance. Gas and Oil totals \$35,000. A total of \$453,000 has been budgeted for Chemicals and Materials to accommodate chemical cost and inventory. A total expense of \$231,150 has been budgeted for Professional Services. Meetings & Memberships has a budgeted amount of \$29,000 to accommodate the annual meetings in 2022. Utilities have been budgeted at \$51,000 to accommodate rising utility costs and Trustee Expenses total \$24,500. A total of \$140,000 has been budgeted for the RDA Offsetting Expense. The Weber Mosquito Abatement General Fund Expenses total \$2,134,460 with an additional budgeted amount of \$115,000 in Capital Expenditures, total expenditures for 2022 amount to \$2,249,460. After a brief discussion on wages Trustee Jim Harvey made a motion to approve the 2022 Tentative Budget as presented apart from Wages and Employer Contributions. Trustee Harvey proposed a \$2.00 per hour pay increase for all employees, to include part-time, which would benefit those employees on the lower end of the pay scale, with up to an additional 2% merit increase to be given at the Director's discretion. An additional \$2,000 should be provided in wages to give bonuses where Director Keith Hill sees fit for part-time employees. The funds should be used from ongoing funds. Trustee Harvey noted that Director Keith Hill should be left out the motion and evaluated separately as Director, however, his pay increase should not be less than what is approved for the employees. The 2022 Budget is set to be formally adopted at the Public Hearing scheduled December 13, 2021, at 6:00 PM at the District office. The motion presented by Trustee Jim Harvey was seconded by Trustee David Smith. Motion passed unanimously.

**Approve/Disapprove: Authorization to Place the Order for (2) New Ford F-150's for the 2022 Budget.** The District received state bid pricing from Larry H Miller Ford Lincoln Draper on two Ford F-150's. A 2022 Ford F-150 Supercrew with a workstation and power pack charger was priced at \$33,784, an additional 2022 Ford F-150 Supercrew was priced at \$32,731. After a brief discussion on whether it would be beneficial to add the workstation and power pack charger to the additional Ford F-150 Trustee David Smith made a motion authorizing Director Keith Hill to place the order for the two (2) Ford F-150's with the option of the workstation and power pack to both vehicles if available, motion seconded by Trustee Grover Wilhelmsen. Motion passed unanimously.

**Nominate a Committee for the Annual Director's Performance Review.** A committee consisting of Board Chair Steve Gibson, Vice Chair Gordon Cutler, Trustee Jim Harvey, and Trustee David Smith was created to perform the Annual Director's Performance Review prior to the December Board Meeting.

**Director's Report:** The Utah Mosquito Abatement Association annual meeting was held in Park City, UT. October 24, 2021 through October 26, 2021, it was well attended by the District employees and Board of Trustees. Next year the UMAA annual meeting is also set to take place in Park City, UT.

**Adjourn.** A motion to adjourn was made by Trustee Brent Ellis, seconded by Trustee Buddy Sadler. Motion passed. Meeting adjourned at 7:02 pm.

Attested \_\_\_\_\_ Date \_\_\_\_\_