



Weber Mosquito Abatement District

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The Board of Trustees of the Weber Mosquito Abatement District, Utah, met in public session November 14, 2022 at 6:00 pm., at the District office located at 505 W. 12th Street, Ogden, UT. 84404. The meeting was called to order by Board Chair Steve Gibson. On roll call the following members were found to be present:

Director Keith Hill
District Clerk Becky Bowcutt
Board Chair Steve Gibson
Vice Chair Gordon Cutler
Sallee Orr
Carey Seal
Dee Christoffersen
Jim Harvey
Ann Jackson
Ryan Barker
Bart Stevens
Buddy Sadler
David Smith
Grover Wilhelmsen
Cindy Cox
Artie Powell

Assistant Director, Taylor Anderson, and Trustees Alex Anderson and David Chugg were excused.

Chris Crockett, the District's Contract Attorney, was present.

Welcome and Public Comment. Board Chair Steve Gibson welcomed the Board of Trustees of the Weber Mosquito Abatement District to the November 14, 2022 Board Meeting. The Pledge of Allegiance was led by Trustee Dee Christoffersen. No members of the public were in attendance.

Approval of the September 12, 2022 Board Meeting Minutes. A motion to approve the board meeting minutes of September 12, 2022 was made by Trustee Gordon Cutler, seconded by Trustee Grover Wilhelmsen. Motion passed unanimously.

September Budget Report. Director Keith Hill reviewed the Monthly Budget Report. General Fund Expenditures in September totaled \$143,832.04 with an additional \$16,181 from Capital Expenditures bringing the total spent in September to \$160,013.04. The General Budget expended YTD is 72%. The Public Treasurer's Investment Fund balance is \$1,551,763.13. The Bank of Utah checking account balance as of September 30, 2022 totaled \$115,443.15. The America First CD earned \$48.84 in interest bringing the total to \$164,360.82.

Approval of the Monthly Bills for September. The Board proceeded to discuss the monthly bills. Keith explained check # 18977 totaling \$15,952 to Drone Nerds Inc. for the purchase of the new drone for the District, check # 19012 to the Utah Division of Water Quality in the amount of \$1898 for the District's UPDES Annual Permit, and check #19013 to VDCI totaling \$35,994.40 for Aerial Spray in September. A motion to approve the monthly bills for September was made by Trustee Grover Wilhelmsen, seconded by Trustee Artie Powell. Motion passed unanimously.

October Budget Report. Director Keith Hill reviewed the Monthly Budget Report. General Fund Expenditures in October totaled \$187,732.08 with no additional expenses from Capital Expenditures. The General Budget expended YTD is 80%. The Public Treasurer's Investment Fund balance is \$1,381,465.57. The Bank of Utah checking account balance as of October 31, 2022 totaled \$159,218.06. The America First CD matured October 21, 2022 and was closed on October 26, 2022. A 12-month bump CD was opened at America First with an annual APR of 4%, it will mature October 26, 2023.

Approval of the Monthly Bills for October. The Board proceeded to discuss the monthly bills. Keith explained check # 19016 totaling \$252.20 to John Richards for wages, a credit of \$252.20 was given from ADP Payroll due to his direct deposit being rejected. A motion to approve the monthly bills for October was made by Trustee Buddy Sadler, seconded by Trustee Cindy Cox. Motion passed unanimously.

Approve/Disapprove: Amendments to the District Bylaws. After the discussion in September on the Amendments to the District Bylaws relating to electronic meetings Trustee Jim Harvey made a motion to accept the Amendments to the District Bylaws as presented, seconded by Trustee Carey Seal. Motion passed unanimously.

Nominate a Committee for the Annual Director's Performance Review. A committee consisting of Board Chair Steve Gibson and Trustees David Smith, Sallee Orr and Grover Wilhelmsen was formed to perform the Annual Director's Performance Review prior to the December Board Meeting. Trustee Bart Stevens requested to sit in on the Performance Review to observe and gain insight.

Approve/Disapprove: 2023 Tentative Budget. Director Keith Hill presented the 2023 Tentative Budget. The mill levy set by the Weber County Treasurer is .000068, bringing a total anticipated revenue from property taxes to \$2,003,304. With motor vehicle taxes, redemptions, interest income, redevelopment agency, sale of equipment, revenue received from VDCI for the hangar lease and the 2022 Budget Surplus total revenue for 2023 is estimated at \$2,441,129. An estimated \$225,000 will be transferred to Capital Improvement under Buildings & Infrastructures. A total expense of \$748,000 has been budgeted for Employee Wages which includes a 10% COLA. Employer Contributions total \$434,500. A total of \$50,379 has been budgeted for General Supplies. A total of \$40,400 has been budgeted for Repair & Maintenance. Gas and Oil totals \$37,000. A total of \$455,500 has been budgeted for Chemicals and Materials to accommodate chemical costs and inventory. A total expense of \$232,200 has been budgeted for Professional Services. Meetings & Memberships has a budgeted amount of \$32,000 to accommodate the annual meetings in 2023. Utilities have been budgeted at \$53,150 to accommodate rising utility costs and Trustee Expenses total \$26,000. A total of \$140,000 has been budgeted for the RDA Offsetting Expense. The Weber Mosquito Abatement General Fund Expenses total \$2,249,129 with an additional budgeted amount of \$192,000 in Capital Expenditures, total expenditures for 2023 amount to \$2,441,129. Trustee Sallee Orr made a motion to approve the 2023 Tentative Budget as presented, seconded by Trustee Grover Wilhelmsen. After a discussion on rescheduling the Public Hearing, a motion was made by Trustee Buddy Sadler to schedule the 2022 Public Hearing to Monday, December 5, 2022 at 6:30 PM at the District office, seconded by Trustee Artie Powell. Motion passed unanimously.

Director's Report. Director Keith Hill presented Trustees with a Community Report. In 2022 the District larvicided 603 acres on the ground, an additional 6,784 acres were treated by air, which includes 2,557 acres treated with the UAV. A total of 203,218 acres were adulticided on the ground, with an additional 117,638 acres treated by air. In 2022 the District received a total of 1,429 spray requests, compared to 661 last year, mostly due to new growth. Surveillance traps operated on a regular basis. The District tested a total of 828 mosquito pools, five tested positive for WNV.

Weber County has reported one human West Nile Virus case to date. The State of Utah has reported a total of five human cases and a total of 144 positive mosquito pools. The CDC reports a total of 863 human West Nile Virus cases YTD, which includes 58 deaths.

Adjourn. A motion to adjourn was made by Trustee Buddy Sadler, seconded by Trustee Grover Wilhelmsen. Motion passed. Meeting adjourned at 7:07 pm.

Attested _____ Date _____