



## *Weber Mosquito Abatement District*

Keith Hill, Interim Director  
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**The Board of Trustees of the Weber Mosquito Abatement District, Utah, met in public session March 11, 2019 at 6:00 pm., at the Weber Mosquito Abatement District headquarters, 505 W. 12<sup>th</sup> Street, Ogden, UT, 84404. Meeting was called to order by Board Chair Boyd Ferrin. On roll call the following members were found to be present:**

**Interim Director Keith Hill**  
**District Clerk Becky Christiansen**  
**Board Chair Boyd Ferrin**  
**Vice Chair Steve Gibson**  
**Buddy Sadler**  
**Blair Brown**  
**Bill Wangsgard**  
**Gordon Cutler**  
**Carl Turner**  
**Sallee Orr**  
**Kyle Cooke**  
**Delbert Hodson**  
**Doug Stephens**  
**David Smith**  
**Jim Harvey**  
**Brent Ellis**

Trustees Karlene Yeoman and Grover Wilhelmsen were excused.

Bryan Baron from the Weber County Attorney's Office was present.

**Welcome and Public Comment.** Board Chair Boyd Ferrin welcomed the Board of Trustees of the Weber Mosquito Abatement District to the March 11, 2019 Board Meeting. The Pledge of Allegiance was led by Trustee Steve Gibson. No members of the public were in attendance.

**Approval of the February 11, 2019 Board Meeting Minutes.** A motion to approve the meeting minutes of February 11, 2019 was made by Trustee Carl Turner, seconded by Trustee Kyle Cooke. Motion passed unanimously.

**Monthly Budget Report.** Interim Director Keith Hill reviewed the Monthly Budget Report. An additional \$50,000 was added to revenue for the sale of the District airplane, an additional \$50,000 will be received upon delivery to Casper, Wyoming when requested repairs are completed. General Fund Expenditures in February totaled \$82,275.26. The General Budget expended YTD is 16.43%. An additional \$37,755.93 was spent in February from Capital Expenditures on Buildings & Infrastructures bringing the total spent to \$120,031.19. The Public Treasurer's Investment Fund balance is \$1,091,496.62. The Bank of Utah checking account balance as of February 28, 2019 totaled \$83,867.19.

**Approval of the Monthly Bills.** The Board proceeded to discuss the monthly bills. Keith explained check #17653 to Sam's Club in the amount of \$864.21 for building maintenance and office supplies. Check #17660 totaled \$342 to Tim Reissen for per diem to attend the AMCA meeting in Orlando, Florida and check #17663 to Wadman Corporation for buildings & infrastructures totaled \$33,702.94. A motion to approve the monthly bills was made by Trustee Steve Gibson, seconded by Trustee David Smith. Motion passed unanimously.

**Discussion: Sale of the District Airplane.** The District airplane was listed on Barnstormers, KSL and AgAir for \$120,000. Interim Director Keith Hill received a reasonable offer for \$100,000 USD from Farr Air Inc., operated by Jeff Farr, located in Canada. The District will be responsible for delivering the Weatherly 620B to Casper, Wyoming. A \$50,000 deposit has been wired to the District checking account with Bank of Utah, an additional \$50,000 will be wired upon delivery to Casper.

The GPS system will be removed from the Weatherly 620B and sold separately by the District.

**Action Item/Discussion: Purchase of a Fleet Vehicle.** The Jeep Cherokee, previously ordered by Ryan Arkoudas, has been cancelled and bids have been received from Larry H. Miller and Ken Garff for a 2019 Ford F150 XLT and a 2019 Chevrolet Silverado. A truck is more practical and can be passed easily down the fleet. The Ford F150 XLT was bid at \$30,660.00 and the Silverado came in at \$29,936.00, a difference of \$723.00. Trustee Steve Gibson made a motion to approve the purchase of the 2019 Ford F150 XLT priced at \$30,660.00, seconded by Trustee Brent Ellis. Motion passed. Trustee Sallee Orr opposed.

**Discussion: Purchasing Policy.** Previously, Tim Reissen, was reimbursed by the District for expenses to attend the annual AMCA meeting held in Orlando, Florida with the young professionals. The District will be reimbursed \$1,000 from the AMCA. Weber County Attorney, Bryan Baron, has reviewed the District's Purchasing Policies and Procedures and state code and found no improprieties on how the expense reimbursement was handled.

**Action Item/Discussion: Airport Lease Agreement.** As of Friday March 8, 2019, Gary Williams has revised the Airport Lease Agreement to better accommodate the needs of the District. Bryan Baron, Weber County Attorney, has reviewed the contract and feels comfortable with the revisions that have been made. Trustee Steve Gibson made a motion to accept the Airport Lease Agreement as presented, seconded by Trustee Kyle Cooke. Motion passed.

**Director's Report.** In the future, Keith would like to purchase a drone for the District. UAV's currently range from \$2,000 to \$30,000 and are being used by Mosquito Abatement Districts nationwide. Drones are currently being used to take aerial photos in areas unattainable by staff and can even be used to granule small areas. Keith proposed purchasing a smaller drone to begin with and moving towards a larger drone which could be used to larvicide. Trustee Steve Gibson offered to demonstrate his Phantom 3 drone for the District.

Keith Hill has purchased the chemical for 2019. Chemicals were purchased prior to March 14, 2019 which allowed Keith to purchase the 2019 pesticides at the 2018 cost saving a total of \$7,000.

Trustees were shown a power point presentation on the treatment of the Ogden Bird Refuge. The Refuge is a constant problem area for the District. Currently there's 4,200 acres treated on a regular basis, however, there's an additional 9,000 acres out of reach creating a major problem. A large portion

of the budget goes into treating the Ogden Bird Refuge. Keith proposed aduictiding the refuge in hopes of producing better results and utilizing the expenses elsewhere in the county.

**Action Item/Discussion: Hiring New Weber MAD Director.** A total of eight candidates applied for the District Director position with the Weber Mosquito Abatement District. The hiring committee consisting of Board Chair Boyd Ferrin, Vice Chair Steve Gibson and Trustees Kyle Cooke and David Smith narrowed it down to four applicants to interview based on experience, education and leadership skills. One gentleman was unable to attend the interview process and was unavailable for a period of a week and a half and was eliminated. The three remaining candidates: Mike Musgrave, Keith Hill and Kenna Graham were interviewed March 8, 2019. The hiring committee was very impressed with Keith Hill and felt he exceeded expectations. On behalf of the hiring committee, Trustee David Smith recommended Keith Hill for the Director of the Weber Mosquito Abatement District. Trustee Jim Harvey made a motion to accept the hiring committee’s recommendation and appoint Keith Hill as the new Director of the Weber Mosquito Abatement District with a pay increase equivalent to the previous District Director Ryan Arkoudas, motion seconded by Trustee Gordon Cutler. Motion passed unanimously.

**Action Item/Discussion: District Director Authorization to Hire Part and Full-Time Employees.** After a brief discussion, Trustee Carl Turner made a motion allowing Keith Hill the authority to hire part and full-time employees, seconded by Trustee Gordon Cutler. Motion passed unanimously.

**Adjourn.** A motion to adjourn was made by Trustee Bill Wangsgard, seconded by Trustee Brent Ellis. Motion passed. Meeting adjourned at 7:24 pm.

Attested \_\_\_\_\_ Date \_\_\_\_\_