



## *Weber Mosquito Abatement District*

Keith Hill, Director  
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**The Board of Trustees of the Weber Mosquito Abatement District, Utah, met in public session June 14, 2021 at 6:00 pm., via Zoom. Meeting was called to order by Board Chair Steve Gibson. On roll call the following members were found to be present:**

**Director Keith Hill**  
**Assistant Director Taylor Anderson**  
**District Clerk Becky Bowcutt**  
**Board Chair Steve Gibson**  
**Vice Chair Gordon Cutler**  
**Commissioner Jim Harvey**  
**Buddy Sadler**  
**Ryan Barker**  
**Bryon Saxton**  
**Grover Wilhelmsen**  
**Doug Stephens**  
**David Smith**  
**Brent Ellis**  
**Joshua Blazzard**  
**Max Ferre**  
**Blair Brown**  
**Cindy Cox**  
**Sallee Orr**

Trustee Dee Christoffersen was excused.

Chris Crockett, the District's Contract Attorney, was present.

**Welcome and Public Comment.** Board Chair Steve Gibson welcomed the Board of Trustees of the Weber Mosquito Abatement District to the June 14, 2021 Board Meeting. The Pledge of Allegiance was led by Trustee Blair Brown.

**Approval of the May 10, 2021 Board Meeting Minutes.** A motion to approve the board meeting minutes of May 10, 2021 was made by Trustee Jim Harvey, seconded by Trustee Grover Wilhelmsen. Motion passed unanimously.

**May Budget Report.** Director Keith Hill reviewed the Monthly Budget Report. General Fund Expenditures in May totaled \$84,281.71. An additional \$1,200.39 was spent in Capital Expenditures in May bringing the total monthly expense to \$85,482.10. The Public Treasurer's Investment Fund balance is \$1,479,053.17. The Bank of Utah checking account balance as of May 28, 2021 totaled \$109,787.26. The America First CD earned \$47.05 in May, bringing the total to \$163,593.62.

**Approval of the Monthly Bills for May.** The Board proceeded to discuss the monthly bills. Keith explained check # 18504 totaling \$5,062.50 to Custom Exteriors Inc. for wind damage sustained to the main office building, of which, \$3,862.11 was received as an insurance payout, check # 18510 to Rocky Mountain Unmanned Systems amounting to \$1,258.20 for the purchase of batteries for the UAV, and check #18515 to Young Powersports of Idaho for parts to repair the District's four-wheeler. A motion to approve the monthly bills for May was made by Trustee Brent Ellis, seconded by Trustee David Smith. Motion passed unanimously.

**Presentation: 2020 Audit Report Presented by Katie Giddens Representing Child, Richards CPAs and Advisors:** The 2020 Audit Report was presented by Katie Giddens representing Child, Richards CPAs & Advisors. It's in the opinion of Child Richards CPAs & Advisors that the financial statements have been fairly presented and the 2020 Audit Report is in good standing. However, it was noted that the Fraud Risk Assessment, although completed, was not presented to the Board as required by Utah State Code. It was recommended that the District have the Assessment be a regular agenda item on the same month each year so it is always presented to the board.

**Approval of the Certified Tax Rate for the Weber Mosquito Abatement District:** After a brief discussion, Trustee Jim Harvey made a motion to approve the certified property tax rate set at .000084 by the Weber County Auditor, seconded by Trustee Grover Wilhelmsen. Resolution # 2021-614 adopted.

**Approve/Disapprove: Weber Mosquito Abatement District Information Technology and Computer Security Policy:** Bryan Baron and Chris Crockett, the District's Contract Attorneys, have been working diligently on updating the District policies to be in compliance with the Fraud Risk Assessment requirements set by the Utah State Auditor. Trustee David Smith recommended the following changes in verbiage to the Weber Mosquito Abatement District Information Technology and Computer Security Policy:

## **SECTION 2: POLICY:**

- G.** Employees are responsible for complying with this and all other applicable policies when using the District's IT resources. The District has the right to restrict any employee from internet access for violation of this policy. The District may take corrective action *and/or* discipline employees that violate this policy, including possible termination from employment. Employees may also be criminally prosecuted under state and federal laws for misuse.

## **WEBER MOSQUITO ABATEMENT DISTRICT'S ACCEPTABLE USE POLICY ACKNOWLEDGMENT:**

Employees who violate this policy are subject to corrective *and/or* disciplinary action, including possible termination from employment.

Trustee Gordon Cutler made a motion to approve the Weber Mosquito Abatement District Information Technology and Computer Security Policy as presented, with the suggested changes, seconded by Trustee Max Ferre. Motion passed unanimously.

**Director's Report:** Director Keith Hill presented Trustees with a Community Report. In May the District larvicided 161 acres on the ground, an additional 1,107 acres were treated by air, which includes 254 acres treated with the UAV. A total of 6,820 acres were adulticided on the ground. In May the District

received a total of 50 spray requests, compared to 75 last year. Surveillance traps are operating on a regular basis and WNV testing is expected to begin in June.

**Adjourn.** A motion to adjourn was made by Trustee Jim Harvey, seconded by Trustee Max Ferre. Motion passed. Meeting adjourned at 6:52 pm.

Attested \_\_\_\_\_ Date \_\_\_\_\_