



## *Weber Mosquito Abatement District*

Keith Hill, Director

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**The Board of Trustees of the Weber Mosquito Abatement District, Utah, met in public session December 5, 2022, at 6:30 pm., at the District office located at 505 West 12<sup>th</sup> Street, Ogden, UT 84404. The meeting was called to order by Board Chair Steve Gibson. On roll call the following members were found to be present:**

**Director Keith Hill**

**District Clerk Becky Bowcutt**

**Assistant Director Taylor Anderson**

**Board Chair Steve Gibson**

**Vice Chair Gordon Cutler**

**Buddy Sadler**

**Ryan Barker**

**David Smith**

**Bart Stevens**

**David Chugg**

**Cindy Cox**

**Jim Harvey**

**Alex Anderson**

**Sallee Orr**

**Ann Jackson**

**Carey Seal**

Trustees Dee Christoffersen, Artie Powell and Grover Wilhelmsen were excused.

Bryan Baron, the District's Contract Attorney, was present.

**Welcome and Public Comment.** Board Chair Steve Gibson welcomed Alex Anderson, representing Ogden City, to the Board of Trustees of the Weber Mosquito Abatement District. Trustees were welcomed to the December 5, 2022 Board Meeting.

**Approval of the November 14, 2022, Board Meeting Minutes.** A motion to approve the board meeting minutes of November 14, 2022, was made by Trustee Cindy Cox, seconded by Trustee David Chugg. Motion passed unanimously.

**November Budget Report.** Director Keith Hill reviewed the Monthly Budget Report. General Fund Expenditures in November totaled \$107,679.42 with no additional expenses from Capital Expenditures. YTD expenses total 84%. The Public Treasurer's Investment Fund balance is \$1,320,705.63. The Bank of Utah checking account balance as of November 30, 2022, totaled \$110,185.08 and the America First CD balance is \$164,496.61.

**Approval of the Monthly Bills for November.** The Board proceeded to discuss the monthly bills. Keith explained check #19044 totaling \$1,098.48 to Napa Auto Parts for batteries and oil filters and check #19054 to Western Industrial Door Company for maintenance on the airport garage door totaling \$222.50. A motion to approve the monthly bills for November was made by Trustee Buddy Sadler, seconded by Trustee Ann Jackson. Motion passed unanimously.

**Approve/Disapprove: 2022 Budget Amendments.** Trustee David Chugg made a motion to approve the 2022 Budget Amendments as presented in the Public Hearing, seconded by Trustee Ryan Barker. Motion passed unanimously. Resolution 1-12/5-2022 adopted.

**Approve/Disapprove: 2023 Budget.** After a lengthy discussion on the 2023 COLA, Trustee Buddy Sadler made a motion to approve the 2023 Budget with an 8.7% COLA for 2023, motion seconded by Trustee Cindy Cox. Trustees Gordon Cutler, Ryan Barker, and Jim Harvey opposed. Resolution 2-12/5-2022 adopted.

**Approve/Disapprove: 2023 Board Meeting Schedule.** Director Keith Hill presented the 2023 Meeting Schedule to the Board of Trustees of the Weber Mosquito Abatement District. Monthly Board Meetings will be held the second Monday of every month at 6:00 P.M. at the District office. A motion to approve the 2023 Board Meeting Schedule as presented was made by Trustee David Chugg, seconded by Trustee Jim Harvey. Motion passed unanimously. Resolution 3-12/5-2022 adopted.

**Fraud Risk Assessment.** The Board proceeded to discuss the Fraud Risk Assessment. Overall, the total points earned were 360/395 presenting a very low risk level. The Fraud Risk Assessment must be submitted to the State Auditor's Website within 180 days of the year end date.

**Director's Performance Review.** A committee consisting of Board Chair Steve Gibson and Trustees Sallee Orr and David Smith met at the District office November 28, 2022, at 4:00 pm. to conduct the annual Director's Performance Evaluation. Trustee Bart Stevens asked to sit in on the performance evaluation. The committee spoke highly of Director Keith Hill and were very pleased with his performance and the knowledge and morale he has brought to the District. Last year Director Hill was asked to set some goals and improve on computer skills which the committee felt he achieved. The committee set new goals for Keith in 2023 which include: keeping the Board of Trustees up to date and well informed, keeping the public happy, and keeping staff happy, while continuing to improve his computer skills. Trustees will address a merit increase for Director Keith Hill for 2023 at January's Board Meeting scheduled January 9, 2022.

**Director's Report.** Trustees were wished a Merry Christmas and a Happy New Year.

**Adjourn.** A motion to adjourn was made by Trustee Buddy Sadler, seconded by Trustee Grover Wilhelmsen. Motion passed. Meeting adjourned at 7:45 pm.

Attested \_\_\_\_\_

Date \_\_\_\_\_