



Weber Mosquito Abatement District

Keith Hill, Director
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The Board of Trustees of the Weber Mosquito Abatement District, Utah, met in public session December 13, 2021, at 6:00 pm., at the District office located at 505 West 12th Street, Ogden, UT 84404. The meeting was called to order by Board Chair Steve Gibson. On roll call the following members were found to be present:

Director Keith Hill
District Clerk Becky Bowcutt
Board Chair Steve Gibson
Vice Chair Gordon Cutler
Buddy Sadler
Ryan Barker
Grover Wilhelmsen
David Smith
Brent Ellis
Joshua Blazzard
Cindy Cox
Jim Harvey
Doug Stephens
Carey Seal

Trustees Sallee Orr, Max Ferre, Bryon Saxton, Dee Christoffersen, and Assistant Director Taylor Anderson were excused.

Bryan Baron, the District's Contract Attorney, was present.

Welcome and Public Comment. Board Chair Steve Gibson welcomed Carey Seal, representing Washington Terrace, to the Board of Trustees of the Weber Mosquito Abatement District. Trustees were welcomed to the December 13, 2021, Board Meeting.

The Director's Performance Review was moved to agenda item #4, below Approval of the Monthly Bills for November.

Approval of the November 8, 2021, Board Meeting Minutes. A motion to approve the board meeting minutes of November 8, 2021, was made by Trustee Cindy Cox, seconded by Trustee Brent Ellis. Motion passed unanimously.

November Budget Report. Director Keith Hill reviewed the Monthly Budget Report. General Fund Expenditures in November totaled \$71,782.64 with no additional expenses from Capital Expenditures. YTD expenses total 77.86%. The Public Treasurer's Investment Fund balance is \$872,188.56. The Bank of Utah checking account balance as of November 30, 2021, totaled \$306,836.39. The America First CD earned \$48.70 in November for a YTD total of \$525.53 bringing the total to \$163,882.48.

Approval of the Monthly Bills for November. The Board proceeded to discuss the monthly bills. Keith explained check # 18678 totaling \$1,159 to Sacramento Koi for fish tank dividers and fish breeding baskets and check # 18696 to Washington State University amounting to \$648 for the annual fish culture testing. A motion to approve the monthly bills for October was made by Trustee Jim Harvey, seconded by Trustee Grover Wilhelmsen. Motion passed unanimously.

Directors Performance Review. A committee consisting of Board Chair Steve Gibson, Vice Chair Gordon Cutler, and Trustees Jim Harvey and David Smith met at the District office November 30, 2021, at 4:30 pm. to conduct the annual Director's Performance Evaluation. The committee spoke highly of Director Keith Hill and were very pleased with his performance and the knowledge and moral he has brought to the District. Director Hill was asked to set some goals and improve on computer skills. Based on the performance evaluation the committee recommended Keith receive a 6% merit raise bringing his annual salary to \$103,325 with a one-time bonus of \$1,500.

Approve/Disapprove: 2021 Budget Amendments. Trustee Jim Harvey made a motion to approve the 2021 Budget Amendments as presented in the Public Hearing, seconded by Trustee Josh Blazzard. Motion passed unanimously. Resolution 1-12/13-2021 adopted.

Approve/Disapprove: 2022 Budget. Trustee Grover Wilhelmsen made a motion to approve the 2022 Budget as presented in the Public Hearing, seconded by Trustee Josh Blazzard. Motion passed unanimously. Resolution 2-12/13-2021 adopted.

Approve/Disapprove: 2022 Board Meeting Schedule. Director Keith Hill presented the 2022 Meeting Schedule to the Board of Trustees of the Weber Mosquito Abatement District. Monthly Board Meetings will be held the second Monday of every month at 6:00 P.M. at the District office. A motion to approve the 2022 Board Meeting Schedule as presented, with the exception of changing February's meeting to February 7, 2022 to accommodate Valentine's Day and moving October's Board Meeting to October 3, 2022 to accommodate Columbus Day was made by Trustee Josh Blazzard, seconded by Trustee Cindy Cox. Motion passed unanimously. Resolution 3-12/13-2021 adopted.

Fraud Risk Assessment. The Board proceeded to discuss the Fraud Risk Assessment. Overall, the total points earned were 363/395 presenting a very low risk level. The Fraud Risk Assessment must be submitted to the State Auditor's Website within 180 days of the year end date.

Director's Report. Trustees were wished a Merry Christmas and a Happy New Year.

Adjourn. A motion to adjourn was made by Trustee Buddy Sadler, seconded by Trustee Grover Wilhelmsen. Motion passed. Meeting adjourned at 6:47 pm.

Attested _____

Date _____